

# Addison FPD Firefighters' Pension Fund

10 S. Addison Road, Addison, IL 60101-3870 • Business Phone: (630) 628-3100 • Fax (630)543-9742

Timothy Scott  
President

Scott Walker  
Secretary

John Rice  
Trustee

Erik Krammer  
Trustee

Keven Barnes  
Trustee

Bernadette LaRocca  
Treasurer

## MINUTES OF A REGULAR MEETING OF THE ADDISON FPD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES FEBRUARY 9, 2022

A regular meeting of the Addison FPD Firefighters' Pension Fund Board of Trustees was held on Wednesday, February 9, 2022 at 9:00 a.m. at the Addison Fire Protection District #1 Headquarters located at 10 S. Addison Road, Addison, Illinois 60101, pursuant to notice.

**CALL TO ORDER:** Trustee Scott called the meeting to order at 9:02 a.m.

### ROLL CALL:

**PRESENT:**

Trustees Timothy Scott, Scott Walker, Keven Barnes and Erik Kramer

**ABSENT:**

Trustee John Rice

**ALSO PRESENT:**

Attorney Richard Reimer, Reimer Dobrovoly & LaBardi PC; Tom Sawyer and John Falduto (*via teleconference*), Sawyer Falduto Asset Management, LLC (SFAM); Sam Meyer and Delia Dadirlat, Lauterbach & Amen, LLP (L&A)

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MEETING MINUTES:** *November 8, 2021 Regular Meeting:* The Board reviewed the November 8, 2021 regular meeting minutes. A motion was made by Trustee Kramer and seconded by Trustee Walker to approve the November 8, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

**INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC:** *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending December 31, 2021. As of December 31, 2021, the fourth quarter net return is 4.4% versus the fourth quarter account benchmark 4.9%. The investment return for the quarter is \$4,353,963 for an ending market value of \$103,359,950. The current asset allocation is as follows: Fixed Income at 37.4%, Equities at 61.6% and Cash Equivalents at 1.1%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Barnes and seconded by Trustee Walker to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

*Review/Update Investment Policy:* The Board discussed the Investment Policy and determined that no changes are required at this time.

*Post-Consolidation Services:* This item was not discussed.

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the seven-month period ending December 31, 2021 prepared by L&A. As of December 31, 2021, the net position held in trust for pension benefits is \$103,389,249.61 for a change in position of \$3,834,677.82. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period October 1, 2021 through December 31, 2021 for total disbursements of \$233,382.73. A motion was made by Trustee Walker and seconded by Trustee Kramer to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$233,382.73. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Barnes and Kramer  
NAYS: None  
ABSENT: Trustee Rice

*Additional Bills, if any:* There were no additional bills presented for approval.

**COMMUNICATIONS AND REPORTS:** *Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the District by February 1, 2022. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2022.

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** *Application for Membership – Jonathan Dewar:* The Board reviewed the Application for Membership submitted by Jonathan Dewar. A motion was made by Trustee Walker and seconded by Trustee Kramer to accept Jonathan Dewars into the Addison FPD Firefighters Pension Fund effective February 7, 2022 as a Tier II participant. Motion carried unanimously by voice vote.

**APPLICATION FOR RETIREMENT/DISABILITY BENEFITS:** *Deceased Pensioner Leo Van De Zande/Approval of Surviving Spouse Benefit – Rose Mary Van De Zande:* The Board noted that Leo Van De Zande passed away on January 17, 2022. The Board reviewed the surviving spouse benefit calculation for Rose Mary Van De Zande with an effective date of January 18, 2022 for a monthly benefit of \$2,224.52 with no additional increases. A motion was made by Trustee Scott and seconded by Trustee Barnes to approve the surviving spouse benefit of Rose Mary calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Barnes and Kramer  
NAYS: None  
ABSENT: Trustee Rice

**OLD BUSINESS:** *Trustee Training Updates:* The Board discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

**NEW BUSINESS:** *Approve Annual Cost of Living Adjustments for Pensioners:* The Board reviewed the 2022 Cost of Living Adjustments (see attached) calculated by L&A. A motion was made by Trustee Scott and seconded by Trustee Barnes to approve the 2022 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried unanimously by voice vote.

*Review Trustee Term Expirations and Election Procedures:* There is no Trustee Terms expiring April 2022.

*Discussion/Possible Action Lauterbach and Amen, LLP Engagement Letter – Actuary Services:* The Board reviewed the L&A three-year engagement letter. A motion was made by Trustee Walker and seconded by Trustee Kramer to engage L&A in the annual amounts as follows: \$5,200 for the year ended May 31, 2022; \$5,350 for the year ended May 31, 2023; and \$5,510 for the year ended May 31, 2024. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Barnes and Kramer  
NAYS: None  
ABSENT: Trustee Rice

**IFPIF UPDATES:** *FPIF status update and discussion/possible action to be taken on all FPIF requests pertaining to consolidation:* The Board reviewed the notice from IFPIF notice regarding the Fund's new tranche date of April 1, 2022. A motion was made by Trustee Walker and seconded by Trustee Barnes to

comply with the April 1, 2022 tranche and submit all forms including all exhibits, letter of direction, northern trust cash management form and resolutions. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Barnes and Kramer  
NAYS: None  
ABSENT: Trustee Rice

*Review/Update Cash Management Policy:* The Board discussed the cash management policy and discussed interim cash requisite for the purpose of remitting pension benefits and expenses for March and the sixty-day period subsequent to the April 1, 2022 tranche date. A motion was made by Trustee Scott and seconded by Trustee Barnes to maintain an interim transition cash balance of \$1,700,000 in the Schwab Money Market account. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Barnes and Kramer  
NAYS: None  
ABSENT: Trustee Rice

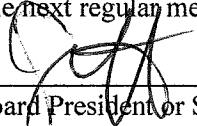
**ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI PC:** *Legal Updates:* The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney Reimer discussed recent court cases and decisions, as well as general pension matters with the Board.

*Review/Adopt Written Decision and Order – Phil McLeese:* This item was taken care of at the Board's November 8, 2021 meeting. No further action is necessary.

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee Barnes and seconded by Trustee Kramer to adjourn the meeting at 10:25 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 18, 2022 at 9:00 a.m.

  
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Board President or Secretary

Minutes approved by the Board of Trustees on 5-18-22

*Minutes prepared by Sam Meyer, Pension Services Administrator, Lauterbach & Amen, LLP*