

**BOARD OF TRUSTEES MEETING MINUTES  
ADDISON FIRE PROTECTION DISTRICT #1  
10 S. Addison Rd, Addison, IL 60101  
August 3, 2022  
9:00AM**

**CALL TO ORDER:**

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:02 am.

Board President Michael Super determined that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District. Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony, and roll call votes via the Go To Meeting video conference code 686546437 or by calling 630-628-3100 or sending questions to [admin@addisonfire.org](mailto:admin@addisonfire.org) as posted on the meeting agenda. The public was also allowed to attend the meeting in person in a socially distant fashion.

No member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Baxa-Secretary in-room, Trustee LaRocca-Treasurer via video conference, Chief Walker in-room, Deputy Chief Kramer in-room, Attorney Wargo in-room, numerous attendees for the service awards, and recording secretary Dawne Mroz in-room, Trustee Super-President absent.

**ANNOUNCEMENTS & RECOGNITIONS:**

- A. Lieutenant Bailey and Fire Inspector Spoo were both recognized for their 15 years of dedicated service to the AFPD
- B. Other Announcements & Recognitions  
None

Recess called at 9:06 am  
Meeting resumed at 9:11 am

**PUBLIC HEARING:**

Public Hearing on the Annual Budget and Appropriation for the Addison Fire Protection District #1 for the fiscal year beginning June 1<sup>st</sup>, 2022 and ending May 31<sup>st</sup>, 2023.

**“Motion made at 9:12 am by Trustee Baxa to open the Public Hearing for the Annual Budget and Appropriation for the Addison Fire Protection District #1 for the fiscal year beginning June 1<sup>st</sup>, 2022 and ending May 31<sup>st</sup>, 2023, seconded by Trustee LaRocca.”**

---

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

No members of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

**“Motion made at 9:13 am by Trustee Baxa to close the Public Hearing for the Annual Budget and Appropriation for the Addison Fire Protection District #1 for the fiscal year beginning June 1<sup>st</sup>, 2022 and ending May 31<sup>st</sup>, 2023, seconded by Trustee LaRocca.”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

**APPROVAL OF MINUTES:**

A. The minutes of the Board of Trustee’s meeting held on June 1<sup>st</sup>, 2022 were presented.

**“Motion made by Trustee LaRocca to approve the Meeting Minutes June 1<sup>st</sup>, 2022, seconded by Trustee Baxa.”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

A. Trustee LaRocca presented the treasurers report for May 2022.

**“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for May 2022, in the amount of \$5,075,023.23, seconded by Trustee LaRocca”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

B. Trustee LaRocca presented the treasurers report for June 2022

**“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for June 2022, in the amount of \$1,424,944.84, seconded by Trustee LaRocca”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

C. Travel Expense Approval(s) (if any): None

D. Accountant Presentation: None

E. Other Items from the Treasurer: None

**CORRESPONDENCE:**

Correspondences were read by Trustee Baxa

**PUBLIC COMMENTS/QUESTIONS:**

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

**ANNOUNCEMENTS & REPORTS:**

A. Attorney's Report

Attorney Wargo presented his attorney report. Attorney Wargo advised the Board that as of July 2022, Governor Pritzker passed an Executive Order to remove EMS from the vaccine mandate.

B. Fire Chiefs Report

Chief's report for July 2022 was in packet. Deputy Chief Kramer advised that the Annual Compliance Report was submitted to the Commission on Fire Accreditation International (CFAI) in June 2022.

C. Calendar of Events

Calendar of Events was in packet. The Village Parade for 8/21/2022 has been added to the calendar.

D. Other Announcements & Reports

None

**OLD BUSINESS:**

A. Old Business

None

**NEW BUSINESS:**

A. Approval of FY 2022-2023 Budget

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval of the FY 2022-2024 Budget”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

B. Approval of Ordinance 2022-02 – FY 22-23 Budget & Appropriation (35 ILCS 200/18-50)

**“Motion made by Trustee LaRocca, seconded by Trustee Baxa for approval of Ordinance 22-02 – FY 22-23 Budget & Appropriation (35 ILCS 200/18-50)”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

C. Approval of Estimate of FY 22-23 Revenues Certification (35 ILCS 200/18-50)

**“Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval of Estimate of FY 22-23 Revenues Certification (35 ILCS 200/18-50).”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- D. Approval of Annual Treasurer's Statement of Receipts and Disbursements FY 21-22 (30 ILCS 15/1)

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval of the Annual Treasurer's Statement of Receipts and Disbursements FY 21-22 (30 ILCS 15/1)"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- E. Approval of Ordinance 2022-03 Surplus Equipment. Chief Walker mentioned an addendum that added 6 Stryker Pro Stretchers for surplus.

**"Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval of Ordinance 2022-03 Surplus Equipment"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- F. Approval to replace Station 73 door lights with A Better Door & Lock in the amount of \$14,655.00

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to replace Station 73 door lights with A Better Door & Lock in the amount of \$14,655.00"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- G. Approval to replace windows at Station 71 & 72 with Woodland Windows in the amount of \$79,052 (project publicly bided)

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to replace windows at Station 71 & 72 with Woodland Windows in the amount of \$79,052 (project publicly bided)"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- H. Approval to repair steel support structures at Station 71 with Tradesmithe Incorporated in the amount of \$17,286.50

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to repair steel support structures at Station 71 with Tradesmithe Incorporated in the amount of \$17,286.50"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- I. Approval of LARPA IGA with the County of DuPage

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval of LARPA IGA with the County of DuPage”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca  
Motion carried*

- J. Approval to repair fire sprinkler system deficiencies at all three fire stations with RAM Fire Protection in the amount of \$13,359.00

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to repair fire sprinkler system deficiencies at all three fire stations with RAM Fire Protection in the amount of \$13,359.00”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca  
Motion carried*

- K. Approval to donation surplus ambulance to the Ukrainian Medical Association of North America (UMANA)

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to donation surplus ambulance to the Ukrainian Medical Association of North American (UMANA)”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca  
Motion carried*

- L. Other New Business  
None

**EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:**

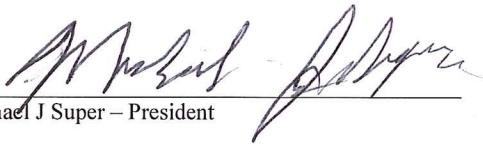
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

**OTHER BUSINESS:**

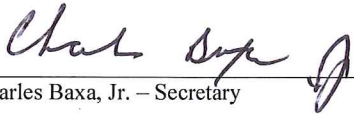
- A. Actions from closed session, if needed.

**ADJOURNMENT:**

Meeting adjourned at 10:00 am – The next scheduled meeting is at 9:00 AM on September 7, 2022 at 10 S. Addison Road, Addison, IL.



Michael J Super – President



Charles Baxa, Jr. – Secretary



Bernadette LaRocca – Treasurer

Respectfully Submitted,  
Dawne Mroz, Recording Secretary